



CITY OF ATLANTA

Job Announcement

STREET MAINTENANCE SUPERVISOR

STARTING SALARY: \$31,534

Salary Grade 13

Applications Accepted From: June 13, 2005 until June 24, 2005

Minimum Job Requirements

Persons applying must have a high school diploma or GED and three years of experience in street maintenance and/or construction; or an equivalent combination of training and experience. One year of supervisory experience preferred.

Licenses and Certificates

Applicants must possess a valid State of Georgia Commercial Driver's License. Verification required.

Duties of the Job:

Supervises, directs and evaluates assigned staff, handling employee concerns and problems, directing work, counseling, disciplining and completing employee evaluations. This employee estimates time and materials required for construction and maintenance of streets, curbs and sidewalks; uses measuring tapes to calculate materials required for maintenance and construction purposes; assigns work tasks and supervises the installation of driveway aprons curbs, including granite, monolithic and curb and gutter, surface and base replacement on utility cuts and pavement breaks; assigns crewmembers and small equipment to work areas; supervises cutting and planting of grass; plans and enforces safety precautions to protect workers from vehicular traffic; supervises filling and grading of unsurfaced roads, cleaning and shaping of adjacent drainage ditches, and cutting and grading new roads or traffic lane; operates various vehicles and construction equipment in the absence of operators; completes time and materials reports; helps to resolve employee grievances or complaints; etc.

To Apply For This Job

Applications will be accepted weekdays during the hours 8:30 a.m. - 4:30 p.m., Monday through Friday

Resumes will not be accepted in lieu of application.

Apply at: Department of Human Resources , 68 Mitchell Street S.W., Suite 2107 Atlanta, GA 30303.

Phone: (404) 330-6369 www.atlantaga.gov FAX: (404) 658-6157

Affirmative Action/Equal Opportunity Employer

The City of Atlanta is an Equal Opportunity Employer and does not discriminate on the basis of Race, Sex, Age, National Origin, Religion, Sexual Orientation or Physical/Mental Disability (Except where physical requirements constitute a bona fide occupational qualification.)

THE HIRING AUTHORITY WILL CONTACT ONLY THOSE APPLICANTS THEY DEEM MOST APPROPRIATE FOR THE POSITION WITHIN 30 DAYS OF THE EXPIRATION OF THIS BULLETIN. NO OTHER COMMUNICATION WILL BE SENT REGARDING THE STATUS OF YOUR APPLICATION

APPLICANTS WHO MEET THE ABOVE REQUIREMENTS ARE PLACED ON THE ELIGIBLE REGISTER IN THREE CATEGORIES: QUALIFIED, WELL QUALIFIED, HIGHLY QUALIFIED.

THE EXAMINATION FOR THIS JOB WILL CONSIST OF AN EVALUATION OF TRAINING AND EXPERIENCE.